

Policy Name:	Guest & Visitor Policy
Policy Number:	
Version Number:	001
Approved by Board on:	
Scheduled review date:	

Purpose

Evolutions Fitness & Wellness Center (“Fitness Center”) welcomes guests and visitors while maintaining a safe, secure, and enjoyable environment for members, staff, and the community. This policy establishes the requirements for guest and visitor access, facility use, and member responsibilities.

Policy

Guests and visitors are welcome at Evolutions Fitness & Wellness Center only in accordance with this policy and all applicable Fitness Center policies and procedures, which may be modified from time-to-time.

1. Definitions

Guest: An individual who has purchased or received a valid guest pass and is authorized to use designated Fitness Center facilities for a limited period.

Visitor: An individual entering the Fitness Center for purposes other than exercising, including touring the facility, attending a meeting, accompanying a member, observing a program, or conducting authorized business.

2. Guest Eligibility

Guests must:

- Meet the minimum age requirements established by the Fitness Center.
- Complete all required registration forms, waivers, and acknowledgments before using the facility.
- Present a valid government-issued photo identification upon request.
- Pay all applicable guest fees unless otherwise authorized through a promotional program or special event.
- Comply with all Fitness Center policies, procedures, and staff instructions.

Guest access may be denied or revoked at the discretion of Fitness Center management.

3. Member Responsibility for Guests

Members may be held responsible for policy violations or damages caused by their guests. Members sponsoring a guest are responsible for ensuring that their guest:

- Complies with all Fitness Center policies and posted rules.
- Uses equipment and amenities safely.
- Conducts themselves in a respectful and appropriate manner.
- Follows all staff instructions.

4. Visitor Access

Visitors who are not using Fitness Center amenities may enter only for authorized purposes, including:

- Facility tours.
- Membership inquiries.
- Meetings with staff.
- Observation of authorized programs.
- Dropping off or picking up participants in approved programs.
- Other business approved by Fitness Center management.

Visitors may be required to sign in at the reception desk and may be limited to designated public areas.

5. Guest Access to Amenities

Guests may use Fitness Center amenities included with their guest pass unless otherwise restricted.

Guest access is subject to:

- Facility capacity.
- Scheduled programs or special events.
- Temporary closures.
- Age restrictions.
- Posted rules and policies.

Certain amenities, programs, or services may require additional fees or prior authorization.

6. Youth Guests

Youth guests are subject to the Evolutions Fitness & Wellness Center Youth Member Policy and all applicable supervision requirements. Parents or legal guardians are responsible for ensuring youth guests comply with all Fitness Center policies and program requirements. Youth guests may only access age-appropriate amenities and activities authorized by the Fitness Center.

7. Conduct Expectations

Guests and visitors are expected to:

- Treat members, staff, volunteers, contractors, and other guests with courtesy and respect.
- Follow all posted rules and staff instructions.
- Use facilities and equipment safely and responsibly.

- Respect the privacy of others.
- Maintain appropriate language and behavior at all times.

8. Prohibited Conduct

Guests and visitors shall not:

- Engage in unsafe, disruptive, threatening, or abusive behavior.
- Harass or intimidate others.
- Damage or misuse Fitness Center property.
- Enter staff-only or restricted areas without authorization.
- Violate any Fitness Center policy or applicable law.
- Consume alcohol or use illegal drugs on Fitness Center property.
- Enter the facility while under the influence of alcohol or drugs in a manner that creates a safety risk.

9. Photography and Social Media

Guests and visitors must comply with the Evolutions Fitness & Wellness Center Photography and Social Media Policy. Photography, video recording, audio recording, or live streaming of members, guests, or staff without their consent is prohibited.

10. Health and Safety

Guests and visitors shall:

- Report accidents, injuries, or unsafe conditions to staff immediately.
- Follow all emergency procedures and staff instructions.
- Refrain from using the facility when experiencing symptoms of a communicable illness that could place others at risk.

11. Staff Authority

Fitness Center staff may:

- Verify guest or visitor identification.
- Limit or deny access to any area of the facility.
- Remove guests or visitors who violate Fitness Center policies.
- Suspend or revoke guest privileges.
- Refuse admission whenever necessary to protect the safety, security, or operations of the Fitness Center.

12. Revocation of Guest Privileges

Guest privileges may be suspended or revoked for:

- Violations of Fitness Center policies.
- Unsafe or disruptive behavior.
- Providing false information during registration.
- Failure to comply with staff instructions.
- Conduct that jeopardizes the safety or enjoyment of others.

Management may also suspend a sponsoring member's guest privileges for repeated violations involving sponsored guests.

13. Assumption of Risk

Guests acknowledge that participation in fitness activities and the use of Fitness Center facilities involve inherent risks, including the risk of injury, illness, disability, or death. By entering or using the Fitness Center, guests voluntarily assume these risks and agree to comply with all Fitness Center policies, posted rules, and staff instructions.

14. Policy Revisions

Evolutions Fitness & Wellness Center reserves the right to amend or revise this policy as necessary to maintain compliance with applicable laws, operational needs, and industry best practices.