

**Tulare Local Healthcare District
Tower Construction Committee Meeting
Tuesday, January 11, 2022, at 6:30 PM
Evolutions Plaza Conference Room
1425 E. Prosperity Ave., Tulare, CA
(Use Prosperity Avenue entrance on north side of Plaza)**

Electronic participation will be available via Zoom Webinar link/phone number below.

Zoom Webinar link and call in information¹:

<https://us06web.zoom.us/j/83803114004?pwd=TUd3cy9ncXJqbmtOak5jOHcrcXRKQT09>

You can also dial in using your phone

United States: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Webinar ID: 838 0311 4004

Passcode: 196571

Special notice to individuals with disabilities:

Please email kmelendez@tulareregional.org or call [\(559\) 685-3879](tel:559-685-3879) to request any reasonable modification or accommodation as may be needed to observe or participate in this meeting telephonically/electronically.

Availability of Public Records.² All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the committee members will be available for public inspection at TLHCD Administrative Offices, Construction Trailer, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the committee members.

¹ Pursuant to Government Code Section 54953(e) (as amended by AB-361), when a legislative body holds a meeting during a proclaimed state of emergency and either (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) the board of the local agency, by majority vote within the last 30 days, has determined that, as a result of said emergency, meeting in person would present imminent risks to the health or safety of attendees, certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies are modified to accommodate overriding public health concerns. A physical location for public participation in the January 11, 2022, regular meeting of the Committee will therefore be provided on a limited occupancy basis. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Kathy Melendez at kmelendez@tulareregional.org or call [\(559\) 685-3879](tel:559-685-3879) at least three (3) hours prior to the scheduled commencement of this meeting.

² Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call [\(559\) 685-3879](tel:559-685-3879) or email kmelendez@tulareregional.org to arrange viewing access to documents.

MINUTES

Tower Construction Committee Members:

John Atilano Committee Chair
Linda Crase Committee Vice-Chair
Marmie Fidler
Ross Gentry
Kevin Northcraft
Mike Shaffer

1. **Call to Order**
CEO Smith opened the meeting at 6:30 PM.
2. **Public Comment**
None.
3. **Announcements – Committee Members**
Mike Shaffer wanted to recognize staff for their efforts in the award of \$6 million for the District and that it places the District in an advantageous position to garner available funds.
4. **Election of Committee Chairperson and Potential Subsequent Action in the Event of Further Vacancy**
Nomination was made by Mike Shaffer to appoint John Atilano as Tower Construction Committee Chairperson. Motion was made by Mike Shaffer and seconded by Marmie Fidler to appoint John Atilano as Chair of the Committee. Motion approved 6-0.
5. **Consent Agenda**
 - a. 11/09/2021 Tower Construction Committee Meeting Minutes
 - b. Continuation of Remote Attendance Accommodations (by Zoom) in Accordance with AB 361Motion was made by Linda Crase and seconded by Mike Shaffer to approve the consent agenda as presented. Motion approved 6-0.
6. **Updates from Committee Liaisons**
 - a. Tulare Hospital Foundation – Linda Crase, John Atilano: No updates at this time.
 - b. Adventist Health Central Valley Network and Adventist Health Tulare – Mike Shaffer, Kevin Northcraft: Northcraft reported that Adventist Health continues to add more specialty physicians and the number of Covid patients is lessening.
7. **Tower Tours Update – Jan Smith**
Philanthropy Director Smith reported a tower tour was conducted for a Leadership Tulare class in December and hosted lunch; Foundation will be hosting a Board Retreat on February 18-19 to discuss major capital campaigns in healthcare for Foundation Board trustees and will be led by a facilitator from Boston; setting up a separate website domain for the tower, and completing the virtual tower tour; Foundation is working on a line of

Tower campaign marketing supplies such as polos, t-shirts, caps, stickers, pens, etc., to get message out to the public. The gift shop will also have these items available for purchase once it re-opens. Smith also mentioned the possibility of holding a live auction charity event.

8. Chief Executive Officer Update – Phil Smith

- a. Project Manager Recruitment: CEO Smith advised interviews will be conducted this week.
- b. Architectural Services: Mr. Stokes from DSC Architects advised there will be a mutual effort in identifying tower projects between the Project Manager and AOR. Stokes reported they are currently working on the supplementation process with HCAI and with Kluger Architects to ensure a smooth transition.
- c. Tower Construction Committee and District 1 Director Vacancies: CEO Smith encouraged the committee members to encourage the public to submit letters of interest.

9. Miscellaneous Projects Prior to Resuming Major Construction – Roy Magdaleno

- a. Update on Projects in Progress: Mr. Magdaleno reviewed tasks/projects currently in progress in the basement and ED waiting room area.
- b. Update on Potential Projects: A list of projects was provided to Magdaleno from the previous IOR that he is currently working on to keep the permit active.
- c. Completion of Permanent Power in the Tower: Mr. Magdaleno advised that permanent power is not viable at this point.

10. Discussion and Possible Action to Hold Future Tower Construction Committee Meetings at Administrative Offices located on southwest corner of Adventist Health Campus (District Administrative Offices)

Motion was made by Mike Shaffer and seconded by Ross Gentry to hold Tower Construction Committee meetings at the Administrative Offices. Motion approved 6-0.

11. Adjournment at 7:10 PM – Next regular meeting will be Tuesday, February 8, 2022, at 6:30 p.m. at the Administrative Offices, Construction Trailer, at the northeast corner of Terrace and Gem Street.