

**Tulare Local Healthcare District
Tower Construction Committee Meeting
Tuesday, October 12, 2021, at 6:30 PM
Evolutions Plaza Conference Room
1425 E. Prosperity Ave., Tulare, CA
(Use Prosperity Avenue entrance on north side of Plaza)**

Electronic participation will be available via Zoom Webinar link/phone number below.

Zoom Webinar link and call in information¹:

<https://us06web.zoom.us/j/84697371025?pwd=OFpQRnFJdkJROEZTRXNmSzVXM1g1Zz09>

You can also dial in using your phone

United States: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Webinar ID: 846 9737 1025

Passcode: 454777

Special notice to individuals with disabilities:

Please email kmelendez@tulareregional.org or call [\(559\) 685-3879](tel:(559)685-3879)
to request any reasonable modification or accommodation as may be needed
to observe or participate in this meeting telephonically/electronically.

Availability of Public Records.² All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the committee members will be available for public inspection at TLHCD Administrative Offices, Construction Trailer, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the committee members.

¹ Pursuant to Government Code Section 54953(e) (as amended by AB-361), when a legislative body holds a meeting during a proclaimed state of emergency and either (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) the board of the local agency, by majority vote within the last 30 days, has determined that, as a result of said emergency, meeting in person would present imminent risks to the health or safety of attendees, certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies are modified to accommodate overriding public health concerns. A physical location for public participation in the October 12, 2021, regular meeting of the Committee will therefore be provided on a limited occupancy basis. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Kathy Melendez at kmelendez@tulareregional.org or call [\(559\) 685-3879](tel:(559)685-3879) at least three (3) hours prior to the scheduled commencement of this meeting.

² Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call [\(559\) 685-3879](tel:(559)685-3879) or email kmelendez@tulareregional.org to arrange viewing access to documents.

MINUTES

Tower Construction Committee Members:

Philip Smith Committee Chair
Linda Crase Committee Vice-Chair
Ross Gentry
Kevin Northcraft
Mike Shaffer (zoom)

1. **Call to Order**
Chairperson Smith called the meeting to order at 6:36 PM.
2. **Public Comment**
None.
3. **Announcements – Committee Members**
 - a. Board of Directors District 3 Vacancy: Director Smith briefly announced the vacancy in District 3 and encouraged constituents to apply. Mr. Alberto Aguilar inquired if district boundaries have changed. Northcraft advised that the District is currently working with a company on redistricting.
4. **Consent Agenda**
 - a. 8/10/2021 Tower Construction Committee Meeting Minutes
Motion was made by Linda Crase and seconded by Ross Gentry to approve the minutes as presented. Motion approved 5-0.
5. **Updates from Committee Liaisons**
 - a. Grant Management Associates – Rick Albert, Ross Gentry: CEO Ormonde provided GMA with an update on the Project Manager status and GMA is on pause until Project Manager is in place.
 - b. Tulare Hospital Foundation – Linda Crase, John Atilano: Mrs. Crase advised she has contacted Jan Smith. At this time, THF is sponsoring Adventist Health events and will resume the virtual Tower video, continue with Tower tours and working on getting the Tower website.
 - c. Adventist Health Central Valley Network and Adventist Health Tulare – Mike Shaffer, Kevin Northcraft: Mr. Shaffer reported he and several others have met with Adventist Health executives and feels optimistic that AH is committed to the community, and they would be willing to participate in funding. Ormonde added that AH is supportive of the District's efforts.
6. **Tower Tours Update – Jan Smith**
Mrs. Crase provided brief information under item 5.b.
7. **Chief Executive Officer Update – Sandra Ormonde**
 - a. Storm Water Reporting Services: Ormonde has been in contact with Provost & Pritchard and advised all reports are now up to date and in compliance.
 - b. Developing Policies and Procedures in Response to 2018 State Audit Recommendations: Ormonde updated responses online to June 2022.

- c. Email Communications with Committee: Ormonde reminded the Committee when receiving emails to please do not “reply all” when responding to avoid a serial meeting.
8. **Miscellaneous Projects Prior to Resuming Major Construction – Roy Magdaleno**
 - a. Update on Projects in Progress: No report at this time.
 - b. Update on Potential Projects: Magdaleno reported he is working on the transportation of the steel stairs, monthly generator servicing and quarterly generator testing.
 - c. Completion of Permanent Power in the Tower: Gary Sutherlin had a discussion with Bruce Bigger from OSHPD and Bigger stated it will be costly and suggested not to do at this time.
9. **Update Regarding the Direct Hire for Project Manager Position – Sandra Ormonde, CEO**

CEO Ormonde reported that the deadline to accept applications has passed. The District received 13 applications and they are now under review. Ormonde advised that, once a new CEO has been hired, interviews will be conducted and chosen by the new CEO.
10. **Discussion and Action Related to Proposed Request for Qualifications for Inspector of Record for Recommendation to Board – Sandra Ormonde, CEO**

Motion was made by Mike Shaffer and seconded by Ross Gentry to recommend to the Board of Directors to consider TYR’s proposal for Inspector of Record for selection in order to move forward with negotiations. Motion approved 5-0.
11. **Discussion and Action Related to Proposed Request for Qualifications for Architect of Record for Recommendation to Board – Sandra Ormonde, CEO**

It was the consensus of the Committee that both proposals meet the qualifications. Motion was made by Mike Shaffer and seconded by Linda Crase to recommend to the Board of Directors that both vendors make a presentation to the Board for their consideration and selection. Motion approved 5-0.
12. **Adjournment at 7:23 PM – Next regular meeting will be Tuesday, November 9, 2021, at 6:30 p.m. at Evolutions Plaza, Conference Room.**