

**Tulare Local Health Care District
Board of Directors Meeting Minutes
Wednesday, June 24, 2020 6:30 PM
Evolutions Plaza Conference Room
1425 E. Prosperity Ave., Tulare, CA**

Electronic participation will be available via link/phone number below.

Zoom Meeting link and call in information¹:

<https://zoom.us/j/2771572997>

You can also dial in using your phone

United States: [+1 253 215 8782](tel:+12532158782) Use Meeting ID: [277 157 2997](tel:2771572997)

Special notice to individuals with disabilities:

Please email sormonde@tulareregional.org or call [\(559\) 685-3465](tel:5596853465) in order to request any reasonable modification or accommodation as may be needed to observe or participate in this meeting telephonically/electronically.

Availability of Public Records.² All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the board members will be available for public inspection at TLHCD Administrative Offices, Annex Lab Building, 2nd Floor, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the board members.

¹ Pursuant to Executive Order N-29-20 dated March 17, 2020, in order to further combat the spread of the COVID-19 virus California Governor Gavin Newsom has temporarily suspended certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies. In accordance with said Order—a copy of which will be made available upon request—and related recommendations by the CDC, a physical location for public participation will be provided on a limited occupancy basis for the June 24, 2020 regular meeting of the Board. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Sandra Ormonde at sormonde@tulareregional.org or call [\(559\) 685-3465](tel:5596853465) at least three (3) hours prior to the scheduled commencement of this meeting.

² Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call [\(559\) 685-3465](tel:5596853465) or email sormonde@tulareregional.org to arrange viewing access to documents.

Tulare Local Health Care District Board Members:

Kevin Northcraft	President	District 4
Mike Jamaica	Vice President	District 2
Senovia Gutierrez (Remote)	Secretary	District 3
Xavier J. Avila	Director	District 5
Steve Harrell	Treasurer	District 1

1. Call to Order

Kevin Northcraft called the meeting to order at 6:33 P.M.

2. Public Comment:

Alex Gutierrez – COVID-19, AH update, why is AH not admitting COVID-19 patients and transferring them to Hanford, wearing masks.

3. Announcements – Board

Xavier Avila – Agree with Alex. We should be following the social distancing guidelines and when not possible wear a mask and setting an example for the community. We’ve seen a spike in numbers. We represent the healthcare district.

Senovia Gutierrez – Agrees with Alex. We are role models. We should be encouraging the community to wear a mask.

4. Consent Agenda

- a. 5/27/2020 Regular Board Meeting Minutes
- b. 6/03/2020 Special Board Meeting Minutes

Stephen Harrell made a motion to approve the consent calendar. Mike Jamaica seconded the motion. Approved 5-0.

5. Nomination Procedures and Election Timeline, and Requests for Nominations, for November 3, 2020 Election for Two Seats on the TLHCD Board (District 2 and District 4)

Resolution 888 was approved at the last Board meeting. The nomination period for the General Election will be from July 13, 2020 – August 7, 2020. Candidate nomination documents will be available at the registrar of Voters office.

6. Evolutions Update – EVO Management

Jayne Presnell – We continue to require that all who enter the facility have their temperature taken as well as signing a waiver and health affidavit. Areas that remain closed include the men’s and women’s locker rooms, showers, Jacuzzis, and saunas. All furniture has been removed from the atrium area to discourage gathering. Exercise class schedule is very limited. After each class member’s leave equipment on the floor and staff comes in to sanitize and put away. Doors remain locked until the next class. Members are not allowed to use the group exercise rooms on their own. Pools are limited to the number of bathers they can hold at one time based on the recommendations. All restrooms are cleaned and sanitized hourly as well as areas of high touch. On the first day approximately 450, members utilized the gym last week was

the first 800 attendance day. Before closing our attendance was 950-1100/day. People are slowly returning. We have had cancellations, but a lot of new sign ups as well. We will have a better number at the end of the month. Members are being very patient and accepting of the new policies. The entire EVO staff should be commended on their hard work and effort in constantly keeping the facility clean and sanitized.

7. Tulare Hospital Foundation Update – Jan Smith

None

8. Adventist Health Tulare Update – Sheri Pereira, Site Administrator

Adventist Health Tulare is part of a 4 hospital network. It is in the best interest to keep 3 of the 4 clean hospitals and only use Hanford to treat COVID patients. We are capable if it was needed but it's in the best interested to remain clean. When patients are tested the place of residence determines where the number is counted. COVID is not airborne and does not require an isolation room. 1 Visitor per patient is allowed and visiting hours are from 5-7:30 pm. Every patient is tested for COVID before a scheduled surgery. If they test positive the surgery is rescheduled. Using the Abbott it takes 15 min or less to receive a nasal swab test result. May surgeries totaled 138. As of June 22 there were 138 surgeries. In the 4th quarter of 2016 and the 1st quarter of 2017 the average number of surgeries per month was 120. Business is growing. To date there have been 80 boys delivered and 96 girls. 20 deliveries as of June 22, with an estimated 29 by the end of the month. Dialysis is doing well. Ortho cases will be coming to Tulare. The doctors have tried it out and are happy with how well they are taken care of. Expecting the surgical volume to keep growing. Hoping everyone who has a positive experience will continue to spread the word. Steve commented that he had been contacted by two people one just fifteen minutes before the meeting regarding their recent experience with the ED. Both had nothing but praise for the care and service they received. They also said how good it made them feel when the first person they saw was Jennifer Burcham.

9. Adventist Health Tulare – Capital Improvements

- a. NPC-2 Emergency Lighting
Phase 1 should be complete by next week.
- b. NPC-2 Exit Lighting
Still ongoing
- c. Tower Chillers
New chillers have been installed on the 90s tower. The structure needs to be reinforced.
- d. IT Server Room AC Upgrade
Begin next week and will take 4-5 weeks to complete.
- e. Miscellaneous Projects
Parking lot & kitchen are still in the works.

10. Discussion and Action to Approve Second Amendment to Debtor-in-Possession Credit Agreement with Adventist Health System/West related to Adventist Health Consent Letters for TLHCD 2020 General Obligation Bonds and TLHCD 2020 Revenue Bonds

Stephen Harrell made a motion to approve the second amendment. Xavier Avila seconded the motion. Approved 5-0.

11. Update and Next Steps toward the Revenue Bonds Refunding and related City of Tulare Line of Credit Payoff – Ben “Bud” Levine and Roy Nelson, Wulff Hansen & Co.

Roy Nelson announced the Revenue Bond has closed as of 6/18. City of Tulare LOC has been paid off. The LOC remains available if needed. Roy told the Board it was a pleasure working with them and the staff. Kevin and the board thanked Roy for the outstanding service he and Bud provided to the district.

12. Discussion and Action to Approve Proposed Insurance Coverages for the TLHCD for FYE June 30, 2021 -- Jim Gonzales and Brett Buchannan, Marsh McLennan Agency

Jim and Brett presented the annual insurance review. The property and liability now reflect operating as a landlord and no longer a hospital. They sent to 10-12 carriers for each line of coverage. Beta was the best option. Most carriers couldn't compete. It's a hard insurance market right now. The carrier's summary page shows comments from underwriters on why they couldn't offer results. Beta provides a great deal and great coverage.

Xavier Avila made a motion to approve the proposed insurance coverages for FYE June 30, 2021.

Stephen Harrell seconded the motion. Approved 5-0.

13. Tower Funds Committee Update

Continue to look for a third grant writer. Government representatives have been busy. Carlos is sending forms to meet with Furtado. Next meeting will have proposals.

14. Discussion and Action to Approve Extension of Listing Agreement with Craig Smith & Associates, Inc. related to the Real Property on North Cherry Street in Tulare, commonly referred to Tulare Medical Center Lots 24, 26 and 35

Stephen Harrell made a motion to approve the listing agreement with Craig Smith & Associates. Mike Jamaica seconded the motion. Approved 5-0.

15. Resolution 891 Revoking Authority of Larry Blitz and Daniel Heckathorne to Act as Agents of District

Senovia Gutierrez made a motion to approve Resolution 891. Stephen Harrell seconded the motion. Approved 5-0.

16. Discussion and Action related to Issue a Certificate of Appreciation to City of Tulare related to Ongoing Support of District Efforts

Senovia Gutierrez made a motion to approve issuing a certificate of appreciation to the COT. Xavier Avila seconded the motion. Approved 5-0.

17. Discussion and Action to Increase District CEO Salary

Stephen Harrell made a motion to approve the merit increase of 5% to the District CEO salary. Senovia Gutierrez seconded the motion. Approved 5-0.

18. Discussion and Actions Related to Independent Consulting Contracts

- a. **Approve Consulting Agreement in Form**
- b. **Authorize District CEO to Negotiate Material Terms Subject to Board Approval**
 - i. **Dan Heckathorne**
Historical knowledge, bankruptcy & supplemental funds. Limited basis and paid a fee structure based on a rate.
 - ii. **Randy Dodd**
Business development, healthcare, solutions/navigation, public relations, marketing, leasing, fundraising, construction/tower. Special projects and general consulting. Fee structure based on scope of work or a contract.

Xavier likes Randy's leadership. There is lots of work ahead and it would be nice to have him on board. Sandra is seeking advice from someone and he is invested. Kevin agrees on his talents. His knowledge of the inner workings of AH might cause a conflict. Senovia said Dan is a great resource for financials and Randy for his business knowledge.

Senovia Gutierrez made a motion to empower Sandra to move forward. Mike Jamaica seconded the motion. Approved 5-0.

19. Chief Executive Officer Report

- c. **Property Management Update**
 - i. **Leases**
VA lease is in progress.
 - ii. **Property Repairs**
Purchased a portable AC unit for security.
 - iii. **Security**
Downsized to 1 person/shift. 7:30 pm - 4:00 am & 11:00 pm - 7:30 am.
- d. **Evolutions IT Update**
Finalized as of 5/11. Comcast will continue until AH no longer needs it, but AH is responsible for the cost.
- e. **Tower**
Ongoing work.
- f. **Staff Update**
None.
- g. **Office Relocation Sites Update**
None.

20. Financial Report

Discussion and Action to Approve Financials:

- a. TLHCD Internal Financial Statements – May 2020
- b. Cash Report Update – June 19, 2020

Mike Jamaica made a motion to approve the financial reports. Stephen Harrell seconded the motion. Approved 5-0.

21. Suspend Open Session

Recess to Closed Session at 8:25 P.M.

22. Closed Session

- a. Potential Litigation (*pursuant to Ca. Govt. Code § 54956.9*).
- b. Conference with Interim Legal Counsel – Existing litigation (*pursuant to Ca. Govt. Code § 54956.9*):
 - i. *In re Tulare Local Healthcare District dba Tulare Regional Medical Center -- United States Bankruptcy Court Eastern District of California Case No. 17-13797*
 - ii. *Tulare Local Health Care District v. Bruce R. Greene, et al., Superior Court for the State of California for Tulare County Case No. 278333*
- c. Instructions to designated representative, Kevin Northcraft, related to 4 acres real property contiguous to but not a part of the real property at 1425 E. Prosperity Avenue commonly known as Evolutions (*pursuant to Ca. Govt. Code § 54956.8*).
- d. Instructions to designated representative related to real property at 1425 E. Prosperity Avenue commonly known as Evolutions (*pursuant to Ca. Govt. Code § 54956.8*).
- e. Instructions to designated representative related to leases of real property located in Evolutions Plaza at 1425 E. Prosperity Avenue (*pursuant to Ca. Govt. Code § 54956.8*).
- f. End closed session.

23. Reconvene Open Session – Public Report of Action Taken in Closed Session (If Necessary) pursuant to Government Code 54957.1

Reconvene open session at 9:00 P.M.

24. Adjournment - Next regular meeting scheduled for 6:30 PM on Wednesday, July 22, 2020 at location to be determined.