

**Tulare Local Health Care District
Board of Directors Meeting
Note New Time
Wednesday, March 22, 2023, 6:00 PM
Administrative Offices, Modular Building
842 N. Gem, Tulare, CA
(Northeast corner of Terrace and Gem Street)**

Electronic participation will be available via Zoom Webinar link/phone number below.

Zoom Webinar link and call-in information¹:

<https://us06web.zoom.us/j/82157849863?pwd=RHUwS0o1KzNkdzJBU2oxczNmQlRqQT09>

You can also dial in using your phone.

United States: +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Meeting ID: 821 5784 9863

Passcode: 368451

Special notice to individuals with disabilities:

Please email cwatkins@tulareregional.org or call [\(559\) 656-1301](tel:559-656-1301) in order to request any reasonable modification or accommodation as may be needed to observe or participate in this meeting telephonically/electronically.

Availability of Public Records. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the board members will be available for public inspection at TLHCD Administrative Offices, Modular Building, 842 N. Gem Street, Tulare, California at the same time that the public records are distributed or made available to the board members.

¹ A Zoom Webinar link to this meeting is being provided for the convenience of members of the public desiring to view this meeting remotely. Any member of the public requiring assistance in accessing these offsite technologies should email Christie Watkins at cwatkins@tulareregional.org or call 559-656-1301 at least three (3) hours prior to the scheduled commencement of this meeting.

MINUTES

March 22, 2023

Tulare Local Health Care District Board Members Present:

Kevin Northcraft	President	District 4
Mike Jamacia	Vice President	District 2
Xavier J. Avila	Secretary	District 5
Jevon Price	Treasurer	District 3
Vacant	Director	District 1

1. Call to Order

President Northcraft called the meeting to order at 6:03 PM, noting all members and staff present.

2. Public Comment

Five members of the public were present. Two shared comments.

3. Presentation by Drew Phelps via Zoom of Possible Funding Program for Tower Completion

Mr. Phelps, who appeared by Zoom, made a presentation on two topics, entitled “Lease Revenue Bond and COPs” and “Enhanced Infrastructure Financing Districts” (both included in the Board packet).

4. Board Announcements

Director Price advised that MiMentor will be hosting a “Central Valley Medical Conference” on April 1, 2023, at the Wyndham from 8 AM –3 PM.

Director Avila shared that there is a lot of flooding in Southern Tulare County, noting the entire town of Albaugh may need to be evacuated.

5. Consent Agenda

- a. 02/22/23 Regular Board Meeting Minutes
- b. 03/04/23 Board Strategy Session Meeting Minutes

Director Avila made the motion, seconded by Director Jamaica, to approve the consent agenda. The motion carried 4-0

6. Tulare Hospital Foundation Update – Jan Smith, Director of Philanthropy

Ms. Smith advised the Foundation had attended the Cal Ripken games to provide an opportunity to communicate with the community. She also announced that the Summer Jubilee fundraiser event will be held at Zumwalt Park on May 20th at 6:00 PM.

7. Adventist Health Tulare Update – Sheri Pereira, Site Administrator

Ms. Pereira announced that Adventist went live with the new health records platform on March 1, 2023. She also noted that the Cath Lab opening will be delayed until October 1, 2023. The new MRI has been delivered and is installed, and is slated to begin use in May 2023. The Mammogram is scheduled for operation sometime during the 4th quarter of 2023. By April 1, 2023, Adventist Tulare will have its new ultrasound machine.

8. Evolutions Fitness & Wellness Center – Jayne Presnell, Executive Director

Ms. Presnell gave an update regarding the new flooring, increased membership numbers, and a meeting held with Tulsi at Adventist to promote Evolutions' services and benefits.

9. Discussion and Action to Review and Consider Approval of Employment Contract of District Chief Executive Officer

President Northcraft shared the Employment Contract details for Randy Dodd as the District's new Chief Executive Officer, noting that the Contract has a total salary compensation of \$225,000.00 plus a bonus of \$25,000.00 based on metrics to be determined by the Board. A motion was made by Director Avila, seconded by Director Northcraft, to approve the Employment Contract retroactive to February 27, 2023. The motion carried 4-0.

10. Finance Committee Update

Discussion and Action to Approve Financials:

- a. TLHCD Internal Financial Statements – February 2023
- b. Evolutions Internal Financial Statements – February 2023

A motion was made by Director Jamaica, seconded by Director Avila, to approve financials as presented. The motion carried 4-0.

11. Discussion and Action Related to District 1 Letters of Interest

- a. Discussion Regarding Interview Process
- b. Review Letters of Interest and Conduct Interviews
- c. Discussion and Action Related to the Appointment of District 1 Director

President Northcraft advised that Kathy Nesper and Pedro Martinez were both present and would be interviewed in an open session by the Board. A brief discussion was had by the Board about whether to interview both candidates concurrently or sequentially before the interview process began. Ms. Nesper and Mr. Martinez were interviewed together, with each Director asking a number of questions to each candidate. Following the conclusion of the interview, the Board discussed initial impressions, early preferences and whether to vote at this meeting or at a later meeting. Jason Howard, General Counsel for the District, reviewed the timeline requirements for the Board to make an appointment. The Board decided to make the appointment at this meeting. A motion was made by President Northcraft, seconded by Director Avila, to appoint Kathy Nesper in lieu of the election to the District 1 vacancy. The motion carried 4-0.

12. Tower Presentation – John Atilano, Chairman, Tower Construction Committee

Mr. Atilano made a presentation about the status of the Tower Construction project (included in the Board packet).

- 13. Discussion Relative to Tulare County Health Ranking Report – Jevon Price, Director**
Director Price presented the “Tulare County Health Ranking Report” (copy included in the Board packet).
- 14. Discussion and Action Regarding Proposal of an Account with the Brokerage Firm Charles Schwab Corporation, a Banking Brokerage Firm– Randy Dodd, Chief Executive Officer**
This item was removed at the request of Mr. Dodd. No discussion occurred and no action was taken.
- 15. Discussion and Action to Consider the Updated HVAC Proposal for Evolutions Fitness & Wellness Center – Randy Dodd, Chief Executive Officer**
Mr. Dodd commented that the Board had previously approved the HVAC unit proposal, and that the revised proposal provided for discussion is not to exceed \$119,000.00. A motion was made by Director Price, seconded by Director Jamaica, to approve the proposal for HVAC installation (Fugazzis) not to exceed \$119,000.00. The motion carried 4-0.
- 16. Chief Executive Officer Report**
- a. Property Management Update
 - i. Leases
 - ii. Property Repairs
 - iii. Sales/Use of Properties Update
 - iv. Projects
 - 1) Tower Basement Doors at Electrical Room
 - 2) Tower Basement Electrical Panel Furred-out
 - 3) Existing Hospital Kitchen Grease Trap and Concrete Repair
 - 4) Engie Solar for Evolutions Fitness & Wellness Center
 - b. IT Update
 - c. Tower
 - d. Additional Projects Update as Desired by Committee or Noted by Staff

Mr. Dodd reviewed the property management update.

- 17. Discussion and Action for the Board to Consider Health, Dental, and Vision Change of Benefits Plan to ADP – Randy Dodd, Chief Executive Officer**
Mr. Dodd presented ADP’s proposed services. Mr. Dodd commented that the District currently offers employee benefits provided by Blue Shield of California, and that he would like the District to move the District’s benefit’s administration to ADP due to the cost saving to the District and staff. A motion was made by Director Price, seconded by Director Avila, to approve the change in benefits provider. The motion carried 4-0.
- 18. Discussion and Action Regarding the Strategic Board Session – Randy Dodd, Chief Executive Officer**
Mr. Dodd presented the “2023-2024 Strategic Plan” (copy included in Board packet), noting the following key objectives:
- Improve Community Health
 - Demonstrate Outstanding Stewardship
 - Improve Community Outreach & Communication

- Ensure Financial Sustainability
- Pursue Performance Excellence

Mr. Dodd discussed updating the District’s mission to the following: “To manage and utilize District resources to address the health needs of our community.”

Mr. Dodd presented the following additional information about the District’s potential strategic plan:

Vision

- To be a meaningful and relevant community resource, actively driving and supporting the improved health of our residents.

Values

- T- Trustworthy
- L- Loyal
- H- Honest
- D- Dedicated

Mr. Dodd advised that the Board had great success at the Strategic Planning Meeting on Saturday. A motion was made by Director Price, seconded by President Northcraft to approve the mission and vision statements. The motion carried 4-0.

19. Open Session Ended at 9:54 PM

20. Closed Session Opened at 9:59

- a. Potential Litigation (*pursuant to Govt. Code § 54956.9*) (one item).
- b. Conference with Legal Counsel – Existing litigation (*pursuant to Govt. Code § 54956.9*):
 - i. *Tulare Local Health Care District v. Bruce R. Greene, et al.*, Superior Court for the State of California for Kern County Case No. BCV-19-103514.
- c. Conference with agency-designated representatives (Kevin Northcraft and Jevon Price) on labor negotiations regarding Chief Executive Officer position (*pursuant to Govt. Code § 54957.6*)
- d. Discussion and Action on public employee appointment of Chief Executive Officer (*pursuant to Govt. Code § 54957(b)(1)*).
- e. End Closed Session.

21. Reconvene Open Session at 10:03 PM– Public Report of Action Taken in Closed Session (If Necessary) pursuant to Government Code 54957.1.

No action was reported out.

22. Adjournment 10:03 PM – Next regular meeting is scheduled for 6:00 PM on Wednesday, March 22, 2023, at the Administrative Offices, Modular Building, Northeast corner of Terrace and Gem Street.

Xavier Avila, Board Secretary

