

**Tulare Local Health Care District  
Tower Construction Committee Meeting  
Tuesday, July 13, 2021 6:30 PM  
Evolutions Plaza Conference Room  
1425 E. Prosperity Ave., Tulare, CA  
(Use Prosperity Avenue entrance on north side of Plaza)**

**Electronic participation will be available via Zoom Webinar link/phone number below.**

**Zoom Webinar link and call in information<sup>1</sup>:**

<https://zoom.us/j/97427683391?pwd=N09YRWZlVWVsaE0vWHBSWTFaUGx2dz09>

**You can also dial in using your phone**

United States: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Webinar ID: 974 2768 3391

Passcode: 014971

**Special notice to individuals with disabilities:**

Please email [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) or call [\(559\) 685-3879](tel:559-685-3879)  
in order to request any reasonable modification or accommodation as may be needed  
to observe or participate in this meeting telephonically/electronically.

**Availability of Public Records.**<sup>2</sup> All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the committee members will be available for public inspection at TLHCD Administrative Offices, Annex Lab Building, 2nd Floor, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the committee members.

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<sup>1</sup> Pursuant to Executive Order N-29-20 dated March 17, 2020, in order to further combat the spread of the COVID-19 virus, California Governor Gavin Newsom has temporarily suspended certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies. In accordance with said Order—a copy of which will be made available upon request—and related recommendations by the CDC, a physical location for public participation will be provided on a limited occupancy basis for the July 13, 2021, regular meeting of the Committee. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Kathy Melendez at [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) or call [\(559\) 685-3879](tel:559-685-3879) at least three (3) hours prior to the scheduled commencement of this meeting.

<sup>2</sup> Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call [\(559\) 685-3879](tel:559-685-3879) or email [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) to arrange viewing access to documents.

## AGENDA

### **Tower Construction Committee Members:**

Philip Smith                      Committee Chair  
Linda Crase                      Committee Vice-Chair  
Rick Albert  
John Atilano  
Ross Gentry  
Kevin Northcraft  
Mike Shaffer

1. **Call to Order**
  - a. Roll Call
  - b. Pledge of Allegiance
  - c. Welcome/Introductions
  
2. **Public Comment:** The public may comment on any item of public interest within the jurisdiction of the Tulare Local Healthcare District Board of Directors. In the interest of time and equal opportunity, speakers are requested to observe a 3-minute maximum time limit (subject to change at the Chair's direction). In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, or action on the item may occur during the meeting.
  
3. **Announcements – Committee Members**
  
4. **Consent Agenda**
  - a. 6/08/2021 Tower Construction Committee Meeting Minutes
  
5. **Updates from Committee Liaisons**
  - a. Grant Management Associates – Rick Albert, Ross Gentry
  - b. Tulare Hospital Foundation – Linda Crase, John Atilano
  - c. Adventist Health Central Valley Network and Adventist Health Tulare – Mike Shaffer, Kevin Northcraft
  
6. **Tower Tours Update – Jan Smith**
  
7. **Miscellaneous Projects Prior to Resuming Major Construction – Gary Sutherlin**
  - a. Completion of Permanent Power in the Tower
  - b. Update on List of Potential Projects
  
8. **Discussion and Action Related to Proposed Job Description for Hiring Project Manager for Board Review and Approval**
  
9. **Discussion and Action Related to Proposed Request for Quotes for Inspector of Record for Board Review and Approval – John Atilano**

10. **Development of Requests for Qualifications/Proposals (RFQs/RFPs) Update – John Atilano**
  - a. Architect Of Record
  - b. Project Management
11. **TRMC Storm Water Reporting Services – Sandra Ormonde**
12. **Discussion and Action Related to Developing Policies and Procedures in Response to 2018 State Audit Recommendations**
13. **Adjournment – Next regular meeting will be Tuesday, August 10, 2021 at 6:30 p.m. at a location to be determined**