

**Tulare Local Healthcare District
Tower Construction Committee Meeting
Tuesday, June 14, 2022, at 6:30 PM
Administrative Offices, Modular Building
869 N. Cherry Street, Tulare, CA
(Northeast corner of Terrace and Gem Street)**

Electronic participation will be available via Zoom Webinar link/phone number below.

Zoom Webinar link and call-in information¹:

You can also dial in using your phone

United States: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Webinar ID: 831 2528 3369

Passcode: 224208

Special notice to individuals with disabilities:

Please email cwatkins@tulareregional.org or call [\(559\) 685-3879](tel:559-685-3879)
to request any reasonable modification or accommodation as may be needed
to observe or participate in this meeting telephonically/electronically.

Availability of Public Records.² All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the committee members will be available for public inspection at TLHCD Administrative Offices, Construction Trailer, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the committee members.

¹ Pursuant to Government Code Section 54953(e) (as amended by AB-361), when a legislative body holds a meeting during a proclaimed state of emergency and either (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) the board of the local agency, by majority vote within the last 30 days, has determined that, as a result of said emergency, meeting in person would present imminent risks to the health or safety of attendees, certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies are modified to accommodate overriding public health concerns. A physical location for public participation in the April 12, 2022, regular meeting of the Committee will therefore be provided on a limited occupancy basis. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Philip Smith at cwatkins@tulareregional.org or call [\(559\) 685-3879](tel:559-685-3879) at least three (3) hours prior to the scheduled commencement of this meeting.

² Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call [\(559\) 685-3879](tel:559-685-3879) or email cwatkins@tulareregional.org to arrange viewing access to documents.

**Tower Construction Committee
Minutes
June 14, 2022**

| | | |
|-----------------|--------------------|----------------------|
| Members: | John Atilano | Committee Chair |
| | Linda Crase (Zoom) | Committee Vice-Chair |
| | Mike Shaffer | |
| | Ross Gentry | |
| | Kevin Northcraft | |

1. Call to Order

The meeting was called to order by Chairperson Atilano at 6:34 PM.

2. Public Comment

Alex Gutierrez shared the meeting streaming live on Facebook.

3. Announcements – Committee Members

None.

4. Consent Agenda

- a. 4/12/2022 Tower Construction Committee Meeting Minutes
- b. Continuation of Remote Attendance Accommodations (by Zoom) in Accordance with AB 361

Motion was made by Linda Crase, seconded by Kevin Northcraft, to approve the consent agenda as presented. Motion approved 5-0.

5. Updates from Committee Liaisons

- a. Tulare Hospital Foundation – CEO Smith commented he attended the Summer Jubilee hosted by the Foundation; it was a lovely event, and very well attended.
- b. Adventist Health Central Valley Network and Adventist Health Tulare – Mike Shaffer, Kevin Northcraft: Mr. Northcraft noted the meetings would be quarterly.

6. Chief Executive Officer Update-Phil Smith

- a. Tower Construction Committee Vacancy: Mr. Smith announced the committee is seeking candidates to fill one vacancy seat on the Tower Construction Committee, so please urge anyone interested that resides within Tulare to submit a letter of interest. It was further noted the appointment will be made by the County Board of Supervisors should the applicants submit their letter of interest.

7. Discussion regarding the Tower Construction Committee Charter

- a. Role of Committee Based on current District Goals: Chairman Atilano made suggestions to the charter (document provided prior to the meeting), noting there was additional language added expanding the charter to district-led projects vs. Tower only projects. Chairman Atilano asked for questions or concerns. Mr. Northcraft shared we have several projects going on; it may be good to present the

additional projects to the Tower Construction Committee. Mr. Northcraft advised the Tower Construction Committee has many levels of expertise. Linda Crase clarified that this would only be district-owned properties. Mr. Northcraft replied, yes. Linda reiterated the focus should be on the Tower. Ross Gentry advised, does other construction impact the Tower, and will the community view the Tower project as not being attended to?

Mike Shaffer joined the meeting at 6:54 PM.

John Atilano advised that we can bring up all projects and how they will affect the Tower. The Committee is recommending to the Board to adopt changes to the charter to include district-wide projects. Chairman Atilano suggested the attachment should be presented to the Board for approval. A motion was made by Mike Shaffer, seconded by Linda Shaffer, to approve the Tower Construction Committee Charter document with the recommended changes as noted on the document to the Board. Motion approved 5-0.

- b. Potential Name Change with regard to Committee Role: The Committee agreed that the name should remain the Tower Construction Committee.

8. Miscellaneous Projects Prior to Resuming Major Construction- Nancy Overstreet

Nancy Overstreet gave a brief overview on projects in progress and potential projects, including awnings, scope of work for the parking lot, generators, stairs in the basement that need to be installed, and installing new doors in the electrical room.

- 9. **Adjournment at 7:25 PM– Next regular meeting will be Tuesday, July 12, 2022, at 6:30 p.m. at the Administrative Offices, Modular Building, 869 N Cherry Street at the northeast corner of Terrace and Gem Street.**

John Atilano
Tower Construction Committee Chair