

**Tulare Local Healthcare District  
Tower Construction Committee Meeting  
Tuesday, February 8, 2022, at 6:30 PM  
Administrative Offices, Construction Trailer  
869 N. Cherry Street, Tulare, CA  
(northeast corner of Terrace and Gem Street)**

Electronic participation will be available via Zoom Webinar link/phone number below.

**Zoom Webinar link and call in information<sup>1</sup>:**

<https://us06web.zoom.us/j/82199032821?pwd=WVVVKytncE9HRFpNeUlrZktIS1crQT09>

**You can also dial in using your phone**

United States: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Webinar ID: 821 9903 2821

Passcode: 888063

**Special notice to individuals with disabilities:**

Please email [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) or call (559) 685-3879 to request any reasonable modification or accommodation as may be needed to observe or participate in this meeting telephonically/electronically.

**Availability of Public Records.**<sup>2</sup> All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the committee members will be available for public inspection at TLHCD Administrative Offices, Construction Trailer, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the committee members.

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<sup>1</sup> Pursuant to Government Code Section 54953(e) (as amended by AB-361), when a legislative body holds a meeting during a proclaimed state of emergency and either (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) the board of the local agency, by majority vote within the last 30 days, has determined that, as a result of said emergency, meeting in person would present imminent risks to the health or safety of attendees, certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies are modified to accommodate overriding public health concerns. A physical location for public participation in the February 8, 2022, regular meeting of the Committee will therefore be provided on a limited occupancy basis. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Kathy Melendez at [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) or call (559) 685-3879 at least three (3) hours prior to the scheduled commencement of this meeting.

<sup>2</sup> Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call (559) 685-3879 or email [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) to arrange viewing access to documents.

## MINUTES

### **Tower Construction Committee Members:**

|                    |                      |
|--------------------|----------------------|
| John Atilano       | Committee Chair      |
| Linda Crase (Zoom) | Committee Vice-Chair |
| Marmie Fidler      |                      |
| Mike Shaffer       |                      |

1. **Call to Order**  
The meeting was called to order by Chairperson Atilano at 6:36 PM.
  
2. **Public Comment**  
None.
  
3. **Announcements – Committee Members**  
None.
  
4. **Consent Agenda**
  - a. 1/11/2022 Tower Construction Committee Meeting Minutes
  - b. Continuation of Remote Attendance Accommodations (by Zoom) in Accordance with AB 361Motion was made by Marmie Fidler and seconded by Mike Shaffer to approve the consent agenda as presented. Motion approved 4-0.
  
5. **Updates from Committee Liaisons**
  - a. Tulare Hospital Foundation – Linda Crase, John Atilano: No update.
  - b. Adventist Health Central Valley Network and Adventist Health Tulare – Mike Shaffer, Kevin Northcraft: No update.
  
6. **Tower Tours Update – Jan Smith**

Kathy Melendez spoke on behalf of the Hospital Foundation advising the Foundation will be hosting a two-day Board Retreat on February 18-19, 2022, at Wonder Valley Ranch focusing on the tower campaign. Mike Shaffer added that he will be attending the retreat as a representative of the Tower Construction Committee.
  
7. **Chief Executive Officer Update – Phil Smith**
  - a. Project Manager Recruitment: CEO Smith reported no applications were received.
  - b. Tower Construction Committee and District 1 Director Vacancies: At that time, there are no prospects for the Tower vacancy. Smith reported there are 2 possible candidates for the Board of Directors. Appointment will be made by the County Board of Supervisors should the applicants submit their letter of interest.
  
8. **Miscellaneous Projects Prior to Resuming Major Construction – Roy Magdaleno**
  - a. Update on Projects in Progress: Roy Magdaleno reported on the following work being done on the premises: cleaning electrical panels in the basement; drains in the Emergency area have been completed and inspected.
  - b. Update on Potential Projects: Magdaleno is working with the architect to develop scope of work for parking lot completion east of the tower in hopes to get

information by next week. Magdaleno is also working with Edison to get power to the generators to begin quarterly generator servicing. Shaffer inquired on the timeline for the parking lot project. Magdaleno advised that once the scope of work has been completed, they will seek bid proposals from contractors. Keith Beadle from DSC Architects advised that it is of the opinion of DSC Architects to complete the parking lot to avoid re-work in the future and to avoid spending additional monies. Vice Chair Linda Crase inquired if the parking lot will be available for use by the public. Smith responded to the affirmative.

9. **Adjournment at 6:55 PM – Next regular meeting will be Tuesday, March 8, 2022, at 6:30 p.m. at the Administrative Offices, Construction Trailer, 869 N Cherry Street, at the northeast corner of Terrace and Gem Street.**

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John Atilano  
Tower Construction Committee Chair